



Swiss Academy
for Leadership
and Sustainability

CAREER RE/LAUNCH WORKSHOP



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Lead.
Innovate.
Sustain.



**Swiss Academy
for Leadership
and Sustainability**

FEW WORDS ABOUT THE ACADEMY

The Swiss Academy for Leadership and Sustainability (SALS) is a Centre of Excellence that empowers individuals with key skills and knowledge that enables them to achieve their potential and be impactful and transformational leaders. SALS also aims to accomplish a positive global governance by working with communities and governments towards accelerating the achievement of the Sustainable Development Goals.

At SALS, we believe that true leadership is not just about personal success but about driving meaningful change in communities and organizations worldwide. Our programs are thoughtfully designed to inspire growth, foster resilience, and empower participants to address the challenges of today's dynamic global landscape. By joining SALS, participants gain access to a unique educational experience that combines practical insights with cutting-edge expertise, positioning them to lead with purpose and make a lasting difference in their fields and beyond.

This catalog outlines the courses, programs, and initiatives we proudly offer to empower individuals and organisations to become effective leaders and advocates for sustainability. Each program is designed to inspire growth, foster collaboration, and create meaningful impact at both local and global levels. We invite you to explore this catalog and join us in our mission to cultivate transformative leadership for a sustainable future.

BACKGROUND

- Are you directly affected by the UN80 changes?
- Are you worried you might be affected by the UN80?
- Is burnout pushing you to seek a more fulfilling career path?
- Feeling like your career has hit a plateau? Ready to turn 'stuck' into 'momentum'?
- Are you relocated to a different destination?
- Are you finishing your education and you plan to search for a job soon?
- Were you out of the market due to parental obligations?
- Do you want to come back after a break/gap year(s)?

We have a solution for you. In just two intensive days, we'll equip you with the tools, confidence, and connections to land your next role.

You'll leave with:

- Practical know-how: hands-on, 'aha!' moments that translate directly into job search success.
- Real-life exercises: practical scenarios that simulate real-world challenges, so you're never caught off guard.
- Networking events: a powerful network of peers who understand your journey and can open doors to new opportunities.
- Mock interviews: the confidence to walk into any interview and ace it, with personalized feedback that sharpens your edge.

This intensive program provide you with a fast-paced and engaging learning experience. If you decide you need more advice, you will find some extra options.



CAREER RE/LAUNCH

CAREER RE/LAUNCH WORKSHOP IS AN INTENSIVE, TWO-DAY ONLINE PROGRAM DESIGNED TO PROVIDE YOU WITH THE PRACTICAL KNOW-HOW AND TOOLS NEEDED TO NAVIGATE A SUCCESSFUL CAREER TRANSITION.



Overall goals

Upon completion of this two-day intensive workshop, participants will be able to:

- **Master the Curriculum:** learn how to tailor application documents for specific job descriptions and roles.
- **Develop a Powerful Application:** craft a compelling CV by using strategic formatting, highlighting quantifiable achievements, and incorporating essential keywords.
- **Write powerful competency statements** using methods like STAR, and create a consistent professional narrative that showcases their expertise.
- **Elevate Personal Brand:** develop a professional profile summary and personal statement, and ensure a cohesive and impactful brand presence across all platforms (especially LinkedIn).
- **Conquer the Interview:** prepare for various interview formats, master techniques for answering competency-based questions, and confidently handle challenging questions and career gaps.
- **Expand Their Network:** gain strategies for effective networking, enhance their online professional presence, and understand how to deal with career setbacks and maintain motivation.

The workshop provides the essential tools, strategies, and coaching needed to navigate these transitions with confidence and success.

**Be unstoppable. Be resilient.
Be the change.**

CAREER
RE/LAUNCH

LEARN HOW TO:

Create a standout CV and cover letter:

Tailored specifically for the international organisations and global companies.

Network effectively:

Even if you're an introvert!

Discover strategies to build connections and leverage them for job opportunities.

Conquer interviews:

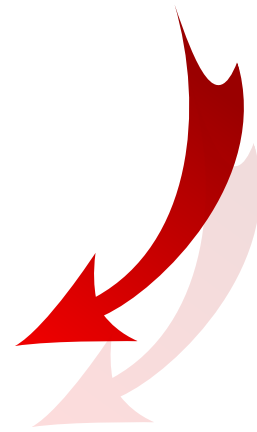
Gain confidence and learn how to handle challenging questions.

Maximize LinkedIn:

Utilize this powerful platform to showcase your skills and connect with professionals.

Discover your career path:

Explore your interests and develop a plan to achieve your goals.



METHODOLOGY

This program combines **interactive lectures** and **training exercises** to equip participants with the core methodologies of political analysis. Through case studies and hands-on exercises, participants will gain practical experience and be able to apply their new knowledge at their workplace.

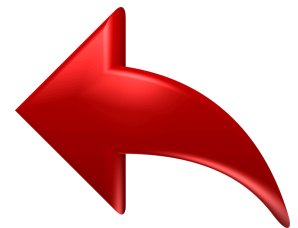


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TARGET AUDIENCE



- Professionals from UN Entities: Individuals affected by the new UN staff regulations (UN80) or other organizational changes, particularly those in human rights-related roles within agencies such as IOM, UNAIDS, and UNESCO.
- Staff from NGOs: Professionals working for NGOs who are impacted by changes within their organizations.
- Individuals Facing Career Shifts: Anyone seeking to navigate a career change, whether it's due to personal reasons, market shifts, or a desire for a new professional path.

EXPERT: JÉRÔME L'HOST

Jérôme L'host will guide you through career pivots and re-entry into the workforce. Jérôme is a dedicated Senior Consultant based in Geneva, working internationally with both the Private and the Public Sectors, delivering a comprehensive range of training and coaching services. He supported **200+ companies and organizations worldwide** and delivered training for **40'000+ participants**.





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Date & Venue

- Two consecutive days
- Daily from 09:30 to 16:30 (CET)
- Different formats for your convenience: join us online via Zoom or in-person in Geneva (The exact address will be confirmed at least one week before the implementation date)
- All the current open enrollments you will find on the website: <https://sals.academy/career-re-launch/>

Participation Fee

- 1.000 chf
- Driven by a commitment to fair access and equality, we are providing special waivers up to 50% to nationals from countries in need, using World Development Indicators to define eligibility. Here you can check if you are entitled for a waiver: <https://sals.academy/registration/>

Open Enrollment

- This training is open to any applicant that fulfills
- the requirements on a first come first served basis.
- In case of force majeure, the organiser reserves the right to change the date of the training and shall inform the participants at least one month in advance.
- The registration becomes valid upon covering the participation fees and receiving a confirmation.
- If you want to book a tailored made training, please contact us directly.

CAREER
RE/LAUNCH

Inspire. Transform. Thrive.

MONITORING, EVALUATION & REPORTING

Workshop success will be measured using Kirkpatrick's Levels 1 and 2 evaluation model. This involves:

- **Participant Feedback:** Gathering feedback through questionnaires to assess participant satisfaction and immediate reactions to the workshop (Level 1).
- **Self-Assessment:** Utilising self-assessment questionnaires to measure participants' perceived learning and knowledge gain (Level 2).



These assessments will provide valuable data to evaluate how effectively the workshop achieves its learning objectives.

CERTIFICATES

After completing the training, the Participants will receive a Certificate of Completion. Full presence and active participation in the workshop is required to obtain the Certificate.



LANGUAGE

The workshop will be fully conducted in English. The simultaneous interpretation service can be arranged upon request for the in-person workshops (extra fee).





Headquarters

The Swiss Academy for Leadership and Sustainability (SALS) is based in Geneva, Switzerland.

Postal address:
38, Chemin des Crêts-de-Champel
CH-1206 Genève (GE), Switzerland

Transparency

**LEAD.
INNOVATE.
SUSTAIN.**



**IMPORTANT
INFORMATION**

The Swiss Academy for Leadership and Sustainability (SALS) is committed to upholding the highest standards of excellence, transparency, and accountability in all its endeavors. As an institution operating under the rigorous legal framework of Switzerland, SALS adheres to strict regulatory requirements that ensure the integrity of its operations and its unwavering dedication to quality learning.

Our organization undergoes annual audits, conducted with the utmost diligence, to verify compliance and maintain trust with our stakeholders. SALS operates within a transparent governance structure designed to meet the educational and ethical standards that Switzerland is renowned for.

Legal Information

The Swiss Academy for Leadership and Sustainability (SALS) is registered in the Commercial Register of Canton Geneva under those business identification numbers:
CHE-168.218.104 (UID)
CH-660-4627024-1 (CH-ID)



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